



# Cost Basis Change Form

When complete please return to **Clipper Fund, PO Box 219167, Kansas City, MO 64121-9167.**  
For overnight mail: **Clipper Fund, 430 W 7th Street, Suite 219167, Kansas City, MO 64105-1407.**  
For assistance please call **Investor Services at 1-800-432-2504.**

TO ENSURE PROPER PROCESSING, PLEASE PRINT CLEARLY IN CAPITAL LETTERS USING BLACK INK

## A. INSTRUCTIONS

- The selection of a cost basis method can have tax implications. We encourage you to consult your tax or financial adviser before proceeding.
- Use this form to change a previously elected/defaulted cost basis method for your existing taxable Clipper Fund account(s).
- Complete a separate form for each Social Security number or Tax Payer Identification number used.

## B. ACCOUNT INFORMATION

\_\_\_\_\_  
Name of Shareholder/Custodian/Entity/Trust/Organization

\_\_\_\_\_  
Daytime Telephone Number

\_\_\_\_\_  
Social Security number or Tax Payer Identification number

## C. COST BASIS ON COVERED SHARES

Please select one of the following to be used as a cost basis method for your COVERED SHARES, those shares purchased after January 1, 2012. Clipper Fund is responsible for calculating and reporting gains and losses realized on the sale of covered shares to the IRS.

- Average Cost (ACST) – The purchase price of all covered shares in the account are averaged.
- First In, First Out (FIFO) – Depletes shares beginning with the earliest acquisition date.
- Last In, First Out (LIFO) – Depletes shares beginning with the most recent acquisition date.
- High Cost (HIFO) – Depletes shares beginning with the most expensive shares.
- Low Cost (LOFO) – Depletes shares beginning with the least expensive shares.
- Loss/Gain Utilization (LGUT) – Depletes shares with losses prior to shares with gains and short-term shares prior to long-term shares.

- Specific Lot Identification (SLID) – You will inform us at the time of redemption which specific share lots you want redeemed.\*

\*If selecting Specific Lot Identification, you must choose a secondary method to be used for all systematic redemptions, for redemptions placed without identifying a specific share lot, or when identified lots are unavailable/insufficient to satisfy the requested redemption. Average Cost can not be used as your secondary method. If no secondary method is selected, FIFO will be used.

Please choose one of the following as your secondary method:

- First In, First Out (FIFO)
- Last In, First Out (LIFO)
- High Cost (HIFO)
- Low Cost (LOFO)
- Loss/Gain Utilization (LGUT)

**Please Note:** If you previously elected or were defaulted to average cost, and have sold covered shares using this method, your change will NOT affect previously existing covered shares. If you elect Specific Lot Identification (SLID) for your covered shares this same method will automatically apply to your non-covered shares.

## D. COST BASIS ON NON-COVERED SHARES

- For cost basis calculations on all non-covered shares, those shares purchased PRIOR to January 1, 2012 and subsequently sold, the Clipper Fund, when available, will provide realized gains or losses to you using the average cost method.
- You may choose to have the cost basis on your non-covered shares calculated using the cost basis method you are electing for your covered shares. However, the Clipper Fund cannot supply you with this data. Please contact Investor Services if you would like to elect this option.
- It is important to note that you are solely responsible for submitting all cost basis data on non-covered shares to the IRS.

